

STUDENT APPEAL FORM



INSTRUCTIONS

This form shall be made available to any student formally requesting an appeal of a decision made by the RTO other than an academic appeal. The appeal, once completed by a student, should be returned to the RTO Training Coordinator. Once a decision is finalised, the outcome of the appeal shall be provided within this form and a copy provided to the student and a copy maintained on the student's file.

COURSE INFORMATION

TRAINER	
COURSE NAME	
COURSE COMMENCEMENT DATE	

PLEASE ADVISE THE REASON FOR THE APPEAL

STUDENT NAME			
STUDENT SIGNATURE		DATE	

STUDENT APPEAL FORM



APPEAL OUTCOME			
RTO CEO SIGNATURE		DATE	
STUDENT SIGNATURE		DATE	